

# VILLAGE OF WAPPINGERS FALLS

BUILDING INSPECTOR  
ZONING ADMINISTRATOR  
CODE ENFORCEMENT OFFICER  
JOHN J. FENTON JR.

FIRE INSPECTOR  
PLUMBING INSPECTOR  
CODE ENFORCEMENT OFFICER  
RICHARD F. TRAVIS

CODE ENFORCEMENT OFFICER  
ARMAND ALFONSO



**BUILDING DEPARTMENT  
OFFICE OF CODE ENFORCEMENT  
OFFICE OF THE FIRE INSPECTOR  
7 SPRING STREET  
WAPPINGERS FALLS, NY 12590  
(845) 297-5277  
FAX: (845) 296-0379**

MAYOR  
MATTHEW ALEXANDER  
TRUSTEES  
ROBERT MARSHALL  
JOHN VISENTIN  
RICHARD CERINO  
JOHN CHASE  
DENISE CALABRESE  
ROBERT KIRSTEIN

## **ABOVE GROUND / IN-GROUND POOL PERMIT PACKAGE**

- 1. CONSTRUCTION DRAWINGS/SPECIFICATIONS-** Need to submit two (2) drawings of the proposed pool or pool specifications. A complete top view and a side section view, showing all structural members, walls, reinforcement, plumbing/pump/heater, electrical, and the pool barrier. Include pool specifications or stamped and signed drawings. In certain instances the plans will need to be stamped and signed by a licensed design professional. Pool barrier specifications and pool alarm specifications also required. See attached samples.
- 2. LOCATION PLAN-** A location plan or stamped survey of the property showing the location of the pool and indicating the proper setbacks from the property lines in conformance with The Village of Wappingers Falls Zoning Ordinance. Show distances from water, sewer lines, easements or right-of-ways, existing structures, buildings, driveways, exterior stairs, landings, patios, and decks. See attached samples.
- 3. WORKERS' COMPENSATION –** Proof of insurance must be submitted from the contractor and/or homeowner at the time of the application.
  - Contractors **MUST** submit Certificate of Workers Compensation (not acceptable on Accord forms) or Affidavit in lieu thereof---signed and stamped by Workers Compensation Board.
  - Homeowners doing their own projects **MUST** fill out form BP-1 (included in packet) and have notarized.
- 4. If contractor is applicant, the contractor MUST provide consent from the homeowner authorizing him to file for Building Permit.**
- 5. All applications MUST be complete before review by a Building Inspector.**

### **Required inspections**

#### **Pre-inspection**

**Footing inspection-at least 24hrs BEFORE pouring**

**Pool Wall inspection-at least 24 hrs BEFORE pouring if poured walls**

**Plumbing/Mechanical and or Electrical inspection**

**Final inspection**

**WATER CANNOT BE PLACED IN A POOL PRIOR TO THE ERECTION OF PERMANENT ENCLOSURE OR TEMPORARY ENCLOSURE APPROVED BY THE BUILDING DEPARTMENT  
POOLS CANNOT BE USED PRIOR TO ISSUANCE OF CERTIFICATE OF COMPLIANCE .....**

VILLAGE OF WAPPINGERS FALLS

BUILDING PERMIT APPLICATION # \_\_\_\_ -- \_\_\_\_

7 Spring Street, Wappingers Falls, NY 12590 (845)297-5277 fax: (845)296-0379

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUILDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUILDING SITE LOCATION: \_\_\_\_\_

(Road: Town, County, State or Private)

TAX GRID NUMBER: #06 \_\_\_\_ -- \_\_\_\_ -- \_\_\_\_

PROJECT: \_\_\_\_\_

(Check all that apply.)

- Construction of New Building
- Demolition
- Factory Manufactured Home
- Conversion - Change in Use/Occupancy
- Alteration
- Addition to Existing Building
- Repair to Existing Structure
- Oil/Gas/LP-Gas Heating or other Appliance
- Installation/Replacement of Equipment and Systems
- Installation/Extension of Electrical Systems
- Pool - Above Ground: size \_\_\_\_\_
- Pool - In-Ground: size \_\_\_\_\_
- Garage, Attached
- Garage, Detached
- Noncommercial Storage Building (shed)
- Deck/Porch
- Solid Fuel Heating Device (woodstove, pellet stove, fireplace)
- Tank removal/installation
- Sign
- Other: \_\_\_\_\_

Size of Structure (dimensions): \_\_\_\_\_ Square Footage: \_\_\_\_\_

Height: \_\_\_\_\_ Number of Stories: \_\_\_\_\_ Number of Dwelling Units: \_\_\_\_\_

No. of Bedrooms: \_\_\_\_\_ No. of Bathrooms: \_\_\_\_\_ Finished Basement? \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ Fire Department:  SW Johnson  WT Garner

**Proposed Setback Minimums:**

Distance of structure from... Front Line: \_\_\_\_\_ Rear Line: \_\_\_\_\_ Left Side: \_\_\_\_\_ Right Side: \_\_\_\_\_

Road Frontage (feet): \_\_\_\_\_ Lot Area (acres): \_\_\_\_\_

- Planning Approval - Site Plan, Special Use, etc.
- Village Variance (attach ZBA resolution)
- State Variance (attach Board of Review resolution)
- Driveway Permit - Village, Town, County, State DOT
- Water/Sewer Department Approvals
- Wetland
- Flood Plain
- Statement of Special Inspections-Commercial
- SAN 34 Form - Dept. of Health Approval
- Manufactured Home: Stamped and Signed Plans
- Trusses: Stamped and Signed Plans
- Energy Code Compliance Sheet
- Electrical Inspection Agency: Application Filed
- Attached Plot Plan or Survey
- INSURANCE / WORKERS COMPENSATION

ESTIMATED COST OF PROJECT: \_\_\_\_\_

Zoning Dept. Use: \_\_\_\_\_ Bldg. Dept. Use: \_\_\_\_\_

FEE: \_\_\_\_\_ Deposit: \_\_\_\_\_ Balance: \_\_\_\_\_ Total: \_\_\_\_\_

It is understood that authorization is hereby given for the Building Inspector/Zoning Administrator/Code Enforcement Officer to enter premises for purposes of inspection any time prior to the issuance of the Certificate of Occupancy.

All inspections are listed on Building Permit. All applications MUST be complete before review by an Inspector.

Signature (Owner, Builder, Agent)

Date

## APPLICATION FOR A BUILDING PERMIT

### IMPORTANT NOTICES: READ & SIGN.

1. Work conducted pursuant to a building permit must be visually inspected by the Code Enforcement Office and must conform to the New York State Uniform Fire Prevention and Building Code, the Code of Ordinances of the Village of Wappingers Falls and all other applicable codes, rules or regulations.
2. It is the owner's responsibility to contact the Code Enforcement Office at 845-297-5277 – Monday through Friday from 9:00 a.m. to 3:30 p.m. at least 48 hours before the owner wishes to have an inspection conducted. More than one inspection may be necessary. This is especially true for "internal work" which will eventually be covered from visual inspection by additional work (i.e., electrical work later to be covered by a wall).

**DO NOT PROCEED TO THE NEXT STEP OF CONSTRUCTION IF SUCH "INTERNAL WORK" HAS NOT BEEN INSPECTED.** Otherwise, work may need to be removed at the owner's or contractor's expense to conduct the interior inspection. Close coordination with the Code Enforcement Office will greatly reduce this possibility.

3. **OWNER HEREBY AGREES TO ALLOW THE CODE ENFORCEMENT OFFICE TO INSPECT THE SUFFICIENCY OF THE WORK BEING DONE PURSUANT TO THIS PERMIT, PROVIDED, HOWEVER, THAT SUCH INSPECTION(S) IS(ARE) LIMITED TO THE WORK BEING CONDUCTED PURSUANT TO THIS PERMIT AND ANY OTHER NON WORK-RELATED VIOLATIONS WHICH ARE READILY DISCERNIBLE FROM SUCH INSPECTION(S).**
4. New York State law requires contractors to maintain Worker's Compensation and Disability Insurance for their employees. No permit will be issued unless currently valid Worker's compensation and Disability Insurance certificates are attached to this application or are on file with the Bureau of Fire Prevention and Inspection Services. If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form BP-1 attached hereto.
5. If a Certificate of Occupancy is required, the structure shall not be occupied until said certificate has been issued. Section 64-9 (a) Village Code
6. Work undertaken pursuant to this permit is conditioned upon and subject to any state and federal regulations relating to asbestos material.
7. This permit does not include any privilege of encroachment in, over, under, or upon any city street or right-of-way.
8. The building permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

I, \_\_\_\_\_, the above-named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful agent of said owner and affirm under the penalty of perjury that all statements made by me on this application are true.

(Signature) \_\_\_\_\_

Date: \_\_\_\_\_

## **VILLAGE OF WAPPINGERS FALLS**

### **POLICY ON CONSTRUCTION INSPECTIONS**

Inspections are required under NYS and Village Law. The following inspections are required to be scheduled by the contractor and/or property owner at a minimum 24 hours BEFORE the inspection is needed. In some cases more time is required before an inspection takes place. (see below) Failing to schedule required inspections is a violation of Village Law and legal action may be taken against you and/or a STOP WORK ORDER issued if you fail to schedule the required inspections.

**FOOTINGS** –When the excavation for footings is completed and before footings are poured. Soil bearing tests are the responsibility of the homeowner/contractor. Must call to schedule **48 hours BEFORE pouring concrete in order to allow for corrections.**

**FOOTING DRAINS** – Before backfilling foundation.

**FOUNDATION WALLS** – When the foundation forms (for poured walls) have been erected, and before any backfilling has taken place. **48 hours BEFORE pouring.** Block walls may require intermittent inspections for reinforcing rods or other details that may be included on a designed plan. Also, for block walls schedule an inspection before back-filling.

**CONCRETE FLOORS & SLABS** – 48 BEFORE pouring.

**UNDERGROUND & ROUGH PLUMBING** – DWV requires an air test of 5psi or a water test (system being tested filled to at least 10 feet above that system with water), either test holding for at least 15 minutes. **Water-supply** required to be proved water tight under a water pressure not less than the working pressure of the system or by an air test of not less than 50 psi. Water used for testing must be from a potable source. **Backflow devices** require an initial inspection and test and must be inspected and tested at least annually. These devices are inspected by Third-party inspectors (contact the office for a courtesy list of inspectors or visit the NYSDOH web-site.)

**FINAL PLUMBING** – DWV fixtures must be filled and prove water tight. Water-supply and Backflow devices (see above)

**FRAMING** – When all framing has been completed and prior to the installation of any wall finishes. Inspectors will check for fire caulking and/or Fire – rated assemblies.

**INSULATION** – When insulation and vapor barrier is installed and before wall finishes.

**MECHANICAL** - Solid fuel burning heating appliances, chimneys, flues or gas vents. ANY of the previous that will be concealed in walls or by finishes must be inspected prior to those walls or finishes being applied or installed. This includes clothing dryer vents.

**FINAL** – When all work is complete and before any occupancy of building or structure. Electrical, plumbing and fire inspections must also be completed.

**NO CERTIFICATE OF OCCUPANCY** will be issued for any building permit until all required inspections have been completed and work accepted.

**Fire Inspector, Building Inspector, Code Enforcement Officers, Zoning Administrator and Plumbing Inspector can be reached at 297-5277. Electrical Inspectors are third-party inspectors and are listed below.**

### **ELECTRICAL INSPECTORS**

The following are the **ONLY** Electrical Agencies accepted by the Village of Wappingers Falls:

Atlantic Inland: Contact – Bill Jaycox (845) 876-8794

Commonwealth Electrical Inspection Agency: Contact – Ron Henry - 562-8429

New York Insp. Agency – Contact: Tom Lejeune – 373-7308

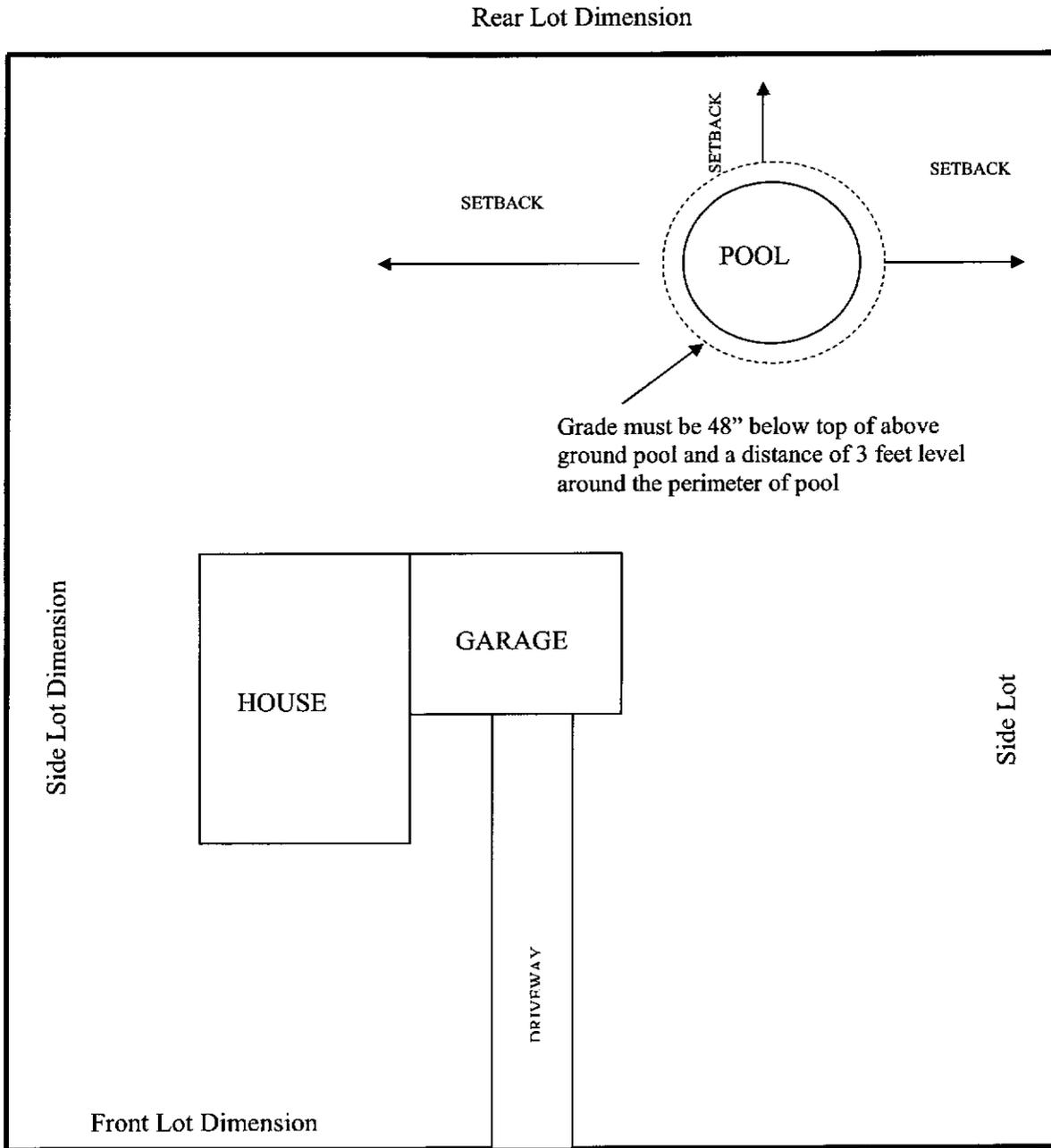
Middle Department Inspection Agency – Contact: David J. Williams – 1-800-USE-MDIA

Electrical Underwriters of NY, LLC: Contact: - Ernest C. Bello, Jr., - (845) 569-1759

Z3 Consultants, Inc.: Contact – Gary Beck - 471-9370

SITE PLAN  
SAMPLE ONLY

\*PLEASE NOTE ON SITE PLAN IF CORNER LOT



STREET NAME & NUMBER

NAME:  
ADDRESS:  
PHONE:

# Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1, 2, 3 or 4 Family, Owner-occupied Residence

**\*\*This form cannot be used to waive the workers' compensation rights or obligations of any party.\*\***

**Under penalty of perjury**, I certify that I am the owner of the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

- I am performing all the work for which the building permit was issued.
- I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.
- I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.

I also agree to either:

- ◆ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a CE-200 exemption form; OR
- ◆ have the general contractor, performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.

\_\_\_\_\_  
(Signature of Homeowner)

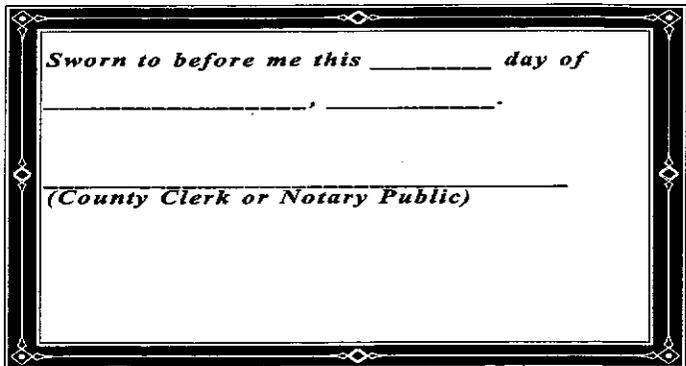
\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Homeowner's Name Printed)

Home Telephone Number \_\_\_\_\_

Property Address that requires the building permit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Once notarized, this BP-1 form serves as an exemption for both workers' compensation and disability benefits insurance coverage.

# POOL BARRIER AND ALARM REQUIREMENTS

## §RAG105 BARRIER REQUIREMENTS

**§RAG105.1 Application.** The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

**§RAG105.2 Outdoor swimming pool.** An outdoor swimming pool, including an in-ground, aboveground or on-ground pool, hot tub or spa shall be provided with a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an aboveground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 1.25-inch (32 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches (44 mm).
8. Access gates shall comply with the requirements of §RAG105.2, Items 1 through 7, and shall be securely locked with a key, combination or other child-proof lock sufficient to prevent access to the swimming pool through such gate when the swimming pool is not in use or supervised. Pedestrian

access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:

8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and

8.2. The gate and barrier shall have no opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.

9. Where a wall of a dwelling serves as part of the barrier one of the following conditions shall be met:

9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or

9.2. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or

9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then:

10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access, or

10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of §RAG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

**§RAG105.3 Indoor swimming pool.** All walls surrounding an indoor swimming pool shall comply with §RAG105.2, Item 9.

**§RAG105.4 Prohibited locations.** Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

**§RAG105.5 Barrier exceptions.** Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in §RAG107, shall be exempt from the provisions of this appendix.

#### **1220.5. Swimming pool alarms.**

**(b) Definitions.** The terms “approved,” “commercial swimming pool,” “residential swimming pool,” “swimming pool,” “substantial damage,” and “substantial modification” shall, for the purposes of this section, have the meanings ascribed in subdivision (b) of section 1221.3 of Part 1221 of this Title.

**(c) Pool alarms.** Each residential swimming pool installed, constructed or substantially modified after December 14, 2006 and each commercial swimming pool installed, constructed or substantially modified after December 14, 2006 shall be equipped with an approved pool alarm which:

(1) is capable of detecting a child entering the water and giving an audible alarm when it detects a child entering the water;

(2) is audible poolside and at another location on the premises where the swimming pool is located;

(3) is installed, used and maintained in accordance with the manufacturer's instructions;

(4) is classified by Underwriter's Laboratory, Inc. (or other approved independent testing laboratory) to reference standard ASTM F2208, entitled "Standard Specification for Pool Alarms," as adopted in 2002 and editorially corrected in June 2005, published by ASTM International, 100 Barr Harbor Drive, West Conshohocken, PA 19428; and

(5) is not an alarm device which is located on person(s) or which is dependent on device(s) located on person(s) for its proper operation.

**(d) Multiple pool alarms.** A pool alarm installed pursuant to subdivision (c) of this section must be capable of detecting entry into the water at any point on the surface of the swimming pool. If necessary to provide detection capability at every point on the surface of the swimming pool, more than one pool alarm shall be installed.