

**Dutchess County Real Property Tax Service Agency  
Address Request Form**

Office Phone; (845) 486-2140  
22 Market St, Poughkeepsie, New York 12601

Fax Number: (845) 486-2093  
[rptaddressing@dutchessny.gov](mailto:rptaddressing@dutchessny.gov)

Name of Firm/Person requesting address \_\_\_\_\_

Contact person \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**TO BE FILLED IN BY PERSON REQUESTING NEW ADDRESS:**

1. Type of Request:    ( ) Resale                            ( ) New Construction  
                                  ( ) Sub-division                            ( ) Other \_\_\_\_\_

2. Real Property Tax Parcel Grid Number:

**13** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Swis code (4)            Section (4)            Block (2)            Lot (6)            Suffix (4)

Filed Map Number (if available): \_\_\_\_\_ Lot # \_\_\_\_\_

3. Parcel old address (if applicable):

\_\_\_\_\_

4. Former owner of parcel or structure:

\_\_\_\_\_

5. New owner of parcel or structure:

\_\_\_\_\_

6. **Attach a plot plan showing actual location of driveway:**

**To be completed by RPT Addressing Staff:**

New assigned 9-1-1 address: \_\_\_\_\_

Name of Technician: \_\_\_\_\_ Date Assigned: \_\_\_\_\_